



**ST. PATRICK'S NATIONAL SCHOOL**

**Greystones, Co Wicklow**

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Board of Management – Chairperson: Canon David Mungavin

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# CHILD SAFEGUARDING RISK ASSESSMENT



***ref DES Circular 0081/2017***

**March 2020 (Reviewed Sept 2024)**

## Appendix 8

(ref DES, *Child Protection Procedures for Primary and Post Primary Schools*, 2017)

### Child Safeguarding Risk Assessment

|   | School activity  | Risk identified  | Risk level:<br>HIGH<br>MEDIUM<br>LOW | Procedure(s) in place to address identified risk  |
|---|--|--|--------------------------------------|---|
| 1 | Child Protection training  | Harm not recognised, reported promptly, or addressed appropriately | HIGH                                 | <ul style="list-style-type: none"> <li>• <i>Child Safeguarding Statement</i> and DES procedures available to all school personnel;</li> <li>• DLP and DDLP to attend PDST face-to-face training;</li> <li>• re Staff, BOM, etc, records kept re               <ul style="list-style-type: none"> <li>- knowledge of <i>Child Safeguarding Statement</i></li> <li>- on-line training module (Tusla);</li> </ul> </li> <li>• all visiting staff, coaches, etc to comply with Garda vetting;</li> <li>• Child Protection on Agenda at all BOM meetings.</li> </ul> |
| 2 | One-to-one teaching  | Harm by school personnel   |                                      | <ul style="list-style-type: none"> <li>• See Policy</li> </ul>  |
| 3 | Care of children with additional needs (incl intimate care needs)  | Harm by school personnel / others                                  | HIGH                                 | <ul style="list-style-type: none"> <li>• differentiated programmes for the teaching of RSE and the <i>Stay Safe</i> programmes, etc;</li> </ul>   |
| 4 | Toilet & cloakroom areas   | Inappropriate behaviour by school personnel / others               | HIGH                                 | The school implements the following programmes:<br><i>Supervision Policy</i> in practice  |
| 5 | Curriculum provision in <ul style="list-style-type: none"> <li>• SPHE</li> <li>• RSE</li> <li>• Stay Safe</li> </ul>   | Non-teaching of curriculum areas                                   | MEDIUM                               | The school implements the following programmes: <ul style="list-style-type: none"> <li>• <i>SPHE Curriculum</i> (incl RSE)</li> <li>• <i>Stay Safe Programme</i></li> <li>• <i>Walk Tall Programme</i></li> </ul>   |
| 6 | Care of pupils with specific vulnerabilities/ needs, incl <ul style="list-style-type: none"> <li>• ethnic minorities/ migrants</li> <li>• Traveller community</li> <li>• LGBT or transgender</li> <li>• those perceived to be LGBT</li> <li>• minority religious faiths</li> <li>• children in care</li> </ul> | Bullying by school personnel / others                              | MEDIUM                               | The school implements the following programmes: <ul style="list-style-type: none"> <li>• <i>Code of Behaviour</i></li> <li>• <i>Anti-Bullying Policy</i></li> </ul>   |
| 7 | School tours & excursions (incl residential programmes)  | Risk to children from school personnel / others                    | HIGH                                 | Implementation of <i>Tours and Excursions Policy</i> (incl adequate supervision by adults, ref insurance company' guidelines; correct seatbelt usage, etc)  |
| 8 | Toilet & changing areas at swimming pool   | Inappropriate behaviour by school personnel / others               | HIGH                                 | The school implements the following programmes: <ul style="list-style-type: none"> <li>• <i>Garda Vetting Policy</i></li> <li>• <i>Supervision Policy</i></li> </ul>  |

|    |   |   |               |   |
|----|---|---|---------------|---|
| 9  | Annual Fun Day  | Inappropriate behaviour by school personnel / others              | <b>HIGH</b>   | The school implements the following programmes:<br><ul style="list-style-type: none"> <li>• <i>Supervision Policy</i></li> </ul>  |
| 10 | Fundraising events involving pupils   | Inappropriate behaviour by school personnel / others              | <b>HIGH</b>   | The school implements the following programmes:<br><ul style="list-style-type: none"> <li>• <i>Supervision Policy</i></li> </ul>  |
| 11 | Extra-curricular/Sports activities  | Harm to pupils by school personnel / ...                          | <b>HIGH</b>   | Garda Vetting Policy and procedures in place; supervision practices to be reviewed... need for 2 tutors/coaches or parental supervision required at all times   |
| 12 | Use of off-site facilities for school activities  | Inappropriate behaviour by school personnel / others              | <b>HIGH</b>   | The school implements the following programmes:<br><ul style="list-style-type: none"> <li>• <i>Supervision Policy</i></li> </ul>  |
| 13 | ICT usage by pupils and staff (incl use of video/ photography/ other media to record events)                              | Bullying and inappropriate behaviour by school personnel / others | <b>LOW</b>    | <i>The following policies in practice:</i><br><ul style="list-style-type: none"> <li>• <i>ICT Acceptable Use Policy</i> (incl on-line publication of photographs, etc)</li> <li>• <i>Code of Behaviour</i></li> <li>• <i>Anti-Bullying Policy</i> (ref cyber-bullying)</li> <li>• <i>Mobile Phone Policy</i></li> </ul> |
| 14 | Management of challenging behaviour amongst pupils (incl appropriate use of restraint where required)                     | Injury to pupils and school personnel                             | <b>MEDIUM</b> | Policies in practice:<br><ul style="list-style-type: none"> <li>• <i>Code of Behaviour</i></li> <li>• <i>Anti-Bullying Policy</i></li> <li>• <i>Health and Safety Policy</i></li> <li>• <i>Supervision Policy</i></li> <li>• <i>AEN Support Policy</i></li> <li>• <i>Staff CPD</i></li> </ul>                           |
| 15 | Application of sanctions (ref <i>Code of Behaviour</i> ), incl removal from class, detention, confiscation of phones, etc |   | <b>MEDIUM</b> | Policies in practice:<br><ul style="list-style-type: none"> <li>• <i>Code of Behaviour</i></li> <li>• <i>Anti-Bullying Policy</i></li> <li>• <i>Health and Safety Policy</i></li> <li>• <i>Supervision Policy</i></li> </ul>  |

|    |  |   |               |   |
|----|--|---|---------------|---|
| 16 | Daily arrival and dismissal of pupils        | Harm to pupils by older children / adults | <b>HIGH</b>   | Policies in practice: <ul style="list-style-type: none"> <li>• <i>Code of Behaviour</i></li> <li>• <i>Anti-Bullying Policy</i></li> <li>• <i>Supervision Policy</i></li> <li>• Garda Vetting procedures;</li> <li>• <i>Child Safeguarding Statement</i>;</li> </ul> |
| 17 | Recreation breaks                            | Harm to pupils                            | <b>HIGH</b>   | Policies in practice: <ul style="list-style-type: none"> <li>• <i>Code of Behaviour</i></li> <li>• <i>Anti-Bullying Policy</i></li> <li>• <i>Supervision Policy</i></li> <li>• Garda Vetting procedures;</li> <li>• <i>Child Safeguarding Statement</i>;</li> </ul> |
| 18 | Classroom teaching                           | Harm to pupils                            | <b>LOW</b>    | Policies in practice: <ul style="list-style-type: none"> <li>• <i>Code of Behaviour</i></li> <li>• <i>Anti-Bullying Policy</i></li> <li>• <i>Supervision Policy</i></li> <li>• Garda Vetting procedures;</li> <li>• <i>Child Safeguarding Statement</i>;</li> </ul> |
| 19 | Outdoor teaching                             | Harm to pupils                            | <b>MEDIUM</b> | Policies in practice: <ul style="list-style-type: none"> <li>• <i>Code of Behaviour</i></li> <li>• <i>Anti-Bullying Policy</i></li> <li>• <i>Supervision Policy</i></li> <li>• Garda Vetting procedures;</li> <li>• <i>Child Safeguarding Statement</i>;</li> </ul> |
| 20 | Sporting activities                          | Harm to pupils                            | <b>MEDIUM</b> | Policies in practice: <ul style="list-style-type: none"> <li>• <i>Code of Behaviour</i></li> <li>• <i>Anti-Bullying Policy</i></li> <li>• <i>Supervision Policy</i></li> <li>• <i>Child Safeguarding Statement</i></li> <li>• Garda Vetting Procedures</li> </ul>   |
| 21 | Students on school placement/work experience | Harm to pupils                            | <b>MEDIUM</b> | Supervision Policy<br>Child Safeguarding Statement<br>Garda Vetting Procedures  |

|    |   |   |               |  |
|----|---|---|---------------|--|
| 22 | Volunteers/Visitors   | Harm to pupils by school personnel/others             | <b>MEDIUM</b> | Garda Vetting Procedures<br>Child Safe guarding Statement & other relevant policies<br>Visitor Sign In/Out Book & Lanyards   |
| 23 | Health & Safety Matters   | Risks to entire school community                      | <b>HIGH</b>   | Annual Health & Safety Audit and report to BOM policies and procedures in practice   |
| 24 | Administration of Medication and/or First Aid   | Risk to child/children's health and well-being        | <b>HIGH</b>   | Regular communication with parents/guardians and outside agencies (as appropriate);<br>Details of allergies etc & the required treatment easily accessible<br>Medication Indemnity completed for all medication administered in school<br>All medication stored securely |
| 25 | Recruitment of school personnel incl:<br><ul style="list-style-type: none"> <li>• Teachers</li> <li>• SNAs</li> <li>• Secretary</li> <li>• Caretaker</li> <li>• Cleaners</li> <li>• External Tutors</li> <li>• Guest Speakers</li> <li>• Parent Volunteers</li> <li>• Visitors/Contractors on site during school day/after school activities</li> </ul> | Harm not recognised or reported promptly or correctly | <b>HIGH</b>   | Child Safeguarding Statement and Children First procedures available to all staff<br>All staff, coaches etc. to complete on-line training (Tusla & PDST)<br>Garda Vetting Procedures<br>Extra Curricular Policy  |
| 26 | Visiting guest tutors, speakers & facilitators  | Harm to pupils  | <b>LOW</b>    | Visitors Sign in/Out Book & Lanyards   |
| 27 | Use of school premises by other organisations   | Harm to pupils  | <b>MEDIUM</b> | PTA After School Activities Policy   |

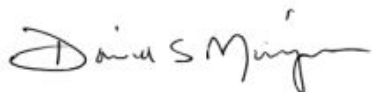
**Important Note**

It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the *Children First Act 2015*, and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*.

In undertaking this risk assessment, the Board of Management has endeavoured to identify, as far as possible, the risks of harm that are relevant to the school, and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in an annual risk assessment to manage and reduce risk to the greatest possible extent.

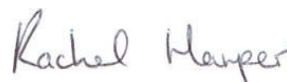
This risk assessment was completed by the Board of Management on March 2020.

It is reviewed by the Board of Management as part of the school's annual review of the *Child Safeguarding Statement* at the first Board meeting of each school year.



**Signed:** \_\_\_\_\_

Canon D Mungavin  
Chairperson  
Board of Management



**Signed:** \_\_\_\_\_

R Harper  
Principal

**Date: 16th September 2024**

**Date: 16th September 2024**