



ST. PATRICK'S NATIONAL SCHOOL

Greystones, Co Wicklow

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Principal: Rachel Harper

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Board of Management – Chairperson: Canon David Mungavin

PARKING



school policy

REVIEWED: 2020

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1. Introduction

St Patrick's NS is located on Church Road, and has vehicular access from Church Road, with pedestrian access from Church Road and Victoria Road. The official car park for the school is at St Patrick's Church (entrance at the junction of Church Road and Church Lane). Those who use this facility may cross Church Road with the Traffic Warden at the school entrance. There is a small car park adjacent to the school and, due to limitations of space, this car park is reserved for teaching staff (16 spaces), with 2 additional spaces for disabled access.

2. Aims

The aims of this policy are

- to clarify the background to the parking requirements of the school
- to outline the parking facilities available
- to detail the allocation of parking facilities
- to emphasise the requirements regarding safety for all who require long-term or short-term parking facilities, in connection with the school.

3. Content

3.1 Consultation

The parking policy at St Patrick's NS was introduced following consultation between the school's education partners – parents, staff, and the Board of Management, as well as with the Select Vestry of St Patrick's Parish.

3.2 Allocation

Parents

Parking is available in the church car park for all parents, who may use the facility when bringing their children to school or collecting them later in the day. This is a private carpark, and the facility is specifically available to the school at these times. Car owners park at their own risk and the Parish takes no responsibility for theft, damage etc.

Staff

There is limited parking available adjacent to the school. There are 18 spaces, of which 2 are allocated for disabled access. For logistical reasons, priority is given to teachers for the use of these spaces. Ancillary staff have agreed to use the main carpark at the church.

Visitors

Visitors are invited to use the parking facility in the church car park. However, for practical reasons, visitors may use the staff car park, in the unusual event of there being a vacant space. Under no circumstances should anyone park on the footpath to the right hand side of the teachers car park as access is needed at all times for emergency vehicles.

Disabled parking

Two parking spaces are provided for disabled access, adjacent to the school gate.

3.3 Communication

At the beginning of the school year, it is always necessary to remind parents and visitors that, for safety reasons, there are certain parking restrictions relating to the school. The school community is notified that

- The official car park for the school is at St Patrick's Church (entrance at the junction of Church Road and Church Lane), where parking is available for all parents and visitors.
- Those who use this facility may cross Church Road with the Traffic Warden at the school entrance.
- For safety and logistical reasons, the small car park at the school is strictly limited to staff and those who require disabled parking facilities.
- The Board of Management (BOM) and the Parent Teacher Association (PTA) strongly urge parents to consider the safety of all when driving children to or from school, and also to avoid parking where you will cause disruption to residents or local facilities such as the Health Centre.
- Parents/Staff who require access to the disabled parking facilities must inform the Principal. Permits are issued on a priority needs basis.

4. Success criteria

The success of this policy will be measured by

- the safe arrival and departure of all pupils to school
- all parking in allocated spaces
- complete end to inappropriate parking on Church Road, Church Gate and Victoria Road.

5. Implementation

This policy will be implemented from the date of ratification by the Board of Management, and will be monitored by the school's Safety Officer, in consultation with the Principal and the Chairperson of the Board of Management. The Safety Officer will report directly to the Board of

Management on matters of concern in relation to parking, which may be raised by staff, parents, pupils, Board of Management, Garda or member of the general public.

6. Ratification by Board of Management

This policy was ratified by the Board of Management.

7. Communication

School personnel and members of the school community were informed of the policy's ratification and it was published on the school website. The policy is available in hard copy from the School Office. This policy will be made available to the DES and the school's Patron, on request.

A copy of this policy has been given to An Garda Siochána, Greystones.

8. Review

8.1 Roles and responsibilities

This policy will be reviewed by the Principal, in consultation with the Safety Officer, with opportunities for input from the school's education partners.

8.2 Timeframe

This policy is scheduled for a full review in 2023. It is noted that the Board of Management will initiate a review, and possible revision of the policy as and when such a requirement is identified.

Signed: _____

Canon David Mungavin
Chairperson
Board of Management

Signed: _____

Rachel Harper
Principal

Date: _____

Date: _____